

DIVISION \_\_\_\_\_ CHAIR \_\_\_\_\_  
 SUMMER PHONE CONTACT \_\_\_\_\_ SUMMER EMAIL CONTACT \_\_\_\_\_

Clinic Title	Primary Presenter	Rank	Rating Circle one	Preferred day	Preferred Time	Anticipated Audience	Special considerations (room set up, noise level, special needs – staging, choral risers, etc.)
		1	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		2	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		3	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		4	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		5	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		6	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		7	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		8	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		9	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		10	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	

Clinic Title	Primary Presenter	Rank	Rating	Preferred day	Preferred Time	Anticipated Audience	Special considerations (room set up, noise level, special needs – staging, choral risers, etc.)
		11	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		12	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		13	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		14	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		15	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		16	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		17	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	
		18	Definitely Maybe	Thursday Friday Saturday	Morning Afternoon Evening	Less than 60 60-100 100+	

- When ranking your clinics please remember to consider having some sessions for all segments of your constituency and rank accordingly.
- If your division does not normally schedule more than one session at a time please do not designate more clinics “definitely” than can be scheduled with that in mind. Also take into account the number of clinic sessions you anticipate sponsoring since you cannot schedule a clinic at the same time as a performance in your division. Also keep in mind any sessions you wish to repeat in calculating the total number.
- Please distribute your day and time preferences evenly so that they can be scheduled.
- Please do not notify any presenters of their acceptance or rejection until I have sent you a preliminary schedule in late June.
- If you wish to repeat a session, please list it twice consecutively indicating date and time frame for each presentation of that clinic.
- Refer to the master schedule for session times available during each time segment and request times accordingly.
- Please do not inflate the anticipated audience. Space is at a premium.