

Dear Exhibitor,

On behalf of the Georgia Music Educators Association, I would like to invite you to attend the 2024 GMEA In-Service Conference to be held at The Classic Center in Athens. Exhibits are vital to our conference since music educators depend on the music industry for tools to supplement their teaching skills. You will reach an exclusive music education audience, as GMEA's membership is comprised of over 3,500 educators in the areas of band, chorus, general music, guitar, orchestra, research, and technology, from elementary to the college level.

Best wishes for a successful year and we look forward to working with you in 2024!

Cordially,

Cindy Reed, Exhibits Coordinator email: <u>cindyr@gmea.org</u> phone: 470-607-5998

EXHIBITOR INFORMATION

Prices and dimensions of booth spaces are listed on the floor plan.

Please familiarize yourself with all rules and regulations governing the show, especially those items regarding restrictions on booth set up which would restrict the sightline to the adjoining booths, dismantling the booth before the close of the show, and subletting of space. These restrictions will be strictly adhered to.

You will find a list of Athens hotels where we have blocks of rooms reserved for the conference posted on our website www.gmea.org. The hotel room portal should be open July 1st.

An exhibitor's packet from the conference decorator, MC², will be available on the GMEA website after October 3, 2023. This kit will contain information relating to your electrical needs, extra furniture needs, and other pertinent information. All questions concerning these matters should be directed to MC² Customer Service. Their phone number is 678.398.2650 ext.4.

Personnel listed on the booth application will receive exhibitor badges. You may make badge changes through your online exhibitor account until **January 9th**. After this date, we will be able to change identification badges for you on-site if you have a change of personnel; however, it will be necessary for you to return the original badge in order to have it replaced. Any personnel who are GMEA members and wish to attend sessions must register for the conference as an attendee. Please log into your OPUS account to pre-register or you may register on-site.

SHOW SCHEDULE

Set-up and Registration:	Wednesday, January 24	1:00 PM - 5:00 PM
-	Thursday, January 25	7:00 AM - 12:00 PM
Show hours:	Thursday, January 25	2:00 PM - 5:30 PM
	Friday, January 26	8:30 AM - 5:30 PM
	Saturday, January 27	8:30 AM - 11:30 AM
Move Out:	Saturday, January 27	11:30 AM - 3:00 PM